



City of Anderson

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**CITY OF ANDERSON, ALASKA
REGULAR CITY COUNCIL MEETING MINUTES
ANDERSON CITY HALL, COUNCIL CHAMBERS
October 8, 2024
REGULAR SESSION 6:00 pm**

Call to Order

Mayor Hammond called the meeting to order at 6:00 pm.

Pledge of Allegiance

Roll Call/Establishment of Quorum

Chantal Hammond yes
Kay Hockin not present
Richard Hammond yes
Jeff Taylor yes
William Morris yes
Kyle Fulford yes
Josh Christensen yes

Mr. Hammond made a motion to excuse Ms. Hockin. Mr. Fulford seconded the motion. All were in favor. Motion passed.

Approval of Agenda

Mr. Hammond made a motion to add Sale of Equipment to the agenda. Mr. Fulford seconded the motion. All were in favor. Motion passed.

Approval of Prior Minutes

Mr. Christensen made a motion to approve the minutes from September 10, 2024. Mr. Hammond seconded the motion. All were in favor. Motion passed.

Reports

Library

Ms. Goodin briefed that the Library is still open Mondays and Wednesdays from 3:30 pm to 5:00 pm and also Fridays for Story Hour 10:30 am to Noon.

Denali Borough

Mayor Noel's report attached.

Environmental

Mr. Morris reported he had been helping to get the underground heat to the shop by tying in the coal boiler. He's volunteered his time, but will need assistance from the City to purchase new parts including the glycol which is most expensive.

Public Safety

Mr. Hammond thanked him and briefed that the barrels had been hauled off last Sunday. He also thanked John and all for sorting out all the stuff.

Park

Mr. Fulford briefed that the Park is now closed as of Saturday, October 5th. We reported an incident that happened between 7pm and 9:30 am after the facilities were shut down. Someone kicked in the door on the men's side of the restroom facility, defecated, and then cut the power to the whole facility. Troopers were called. Over all it was a good year at the Park and thanks to Mr. Collura and Mr. Terwilliger for all their help. He also wanted to set aside approximately \$5000.00 for plumbing and other repairs.

Land

Mr. Taylor had nothing to report.

Public Works

Mr. Christensen briefed that they were working on street signs and will be helping Mr. Collura knock a lot out, create a dry storage for sand/gravel after we move vehicles and trash. Mr. Collura and Mr. Fullford filled in more potholes around town. Mr. Collura got the manhole checks done and helped Mr. Morris with the boiler. *Be careful as there are lots of bears and wolves going for the salmon.*

Fire Department

Mr. Grimes briefed about the removal of stuff out of the old ambulance, getting that and the old command rig ready to haul to the dump. Sorting through other vehicles and researching how to sell to make room for the dry storage. Biggest news is that we sent a new person to EMT school with \$1800.00 from our donations. They should be certified by December and we will have six EMT's now. Grateful for pancake donations and expect an announcement for another fundraiser soon. We are working on new grants as well. The investigation on the fire at 132 North Star Street is nearing the end. It's slick out there so drive defensively.

Mayor's

See attached.



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Financial

See attached.

Bills to be Paid

After looking over the financial and bills to be paid, Mr. Fulford made a motion to pay the bills. Mr. Taylor seconded the motion. All were in favor. Motion passed.

Old Business

No old business was discussed.

New Business

Resolution 24-10 Property Abatement

Mayor Hammond read Resolution 24-10. Mr. Hammond made a motion to approve the resolution. Mr. Christensen seconded the motion. All were in favor. Motion passed.

MTA Quote for Business Phone System

After some discussion, Mr. Hammond made a motion to check another option and if there is not one to approve the upgrade with MTA. Mr. Christensen seconded the motion. Motion passed.

Sale of Equipment

Mr. Hammond briefed there was a plethora of stuff from safety and fire to go through, put on auction. Mr. Grimes is tracking down documentation. Mr. Hammond made a motion to continue going through stuff and moving it out. Mr. Fulford seconded the motion. All were in favor. Motion passed.

Public Access

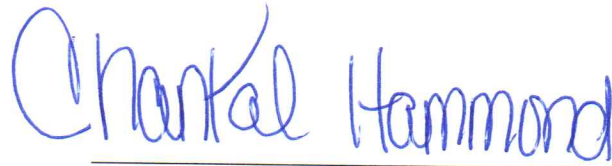
Ms. Morris stated she would like to have a street sign on the corner of North Star Street. Mr. C. Rathbone asked about a vac truck and if we were worried about overflowing. Ms. Goodin asked about adding Karen Southwood's Christmas trees to the City display because of the light bill.

Council Comments

Many thanks all around.

Adjournment

Mr. Fulford made a motion to adjourn. Mr. Christensen seconded the motion. All were in favor.
Meeting adjourned at 7:10 pm.



Chantal Hammond, Mayor



Deb Terwilliger, Clerk

Mayor's Report
October 2024

Thank you Mayor Noel and the Denali Borough for waiving our tipping fees at the landfill regarding the clean-up of the property on E Street. We truly appreciate your continued support.

I had a meeting with the Denali Borough and the Solar Farm interested in leasing land. We discussed getting in touch with Clear Space Force and DOT to see if they have any concerns. Several phases would be involved in getting this solar farm completed.

We received another notice of discrepancy from the IRS. This one is for FY2022 regarding what our actual payroll was vs. what was reported on our 941 form quarterly tax payments.

Much appreciation to Neighbor to Neighbor on their food donation to our community and school and to Miss Kay, Preston, Peyton and Mr. Rick for their hard work transporting, loading and unloading all of the donated food.

Trenton and Dave from Village Safe Water visited us and were given a tour. They are in the process of securing a vac truck for us and have offered their assistance to include manpower should we have water issues in the coming months. They are also looking into funding rental of a vac truck should we need it.

Thank you so much John Collura and Rick Hammond for removing the 18 black and blue barrels that had been sitting over by the shop for numerous years and contained engine oil and fuels. We have informed our insurance company of this as they had requested it as part of our loss control and risk management assessment.

We reached out to Railbelt Mental Health and let them know what the proposal was for the use of our facility at \$500.00 a month. They informed us that they would be meeting with their team and getting back to us.

I signed the renewal agreement for the DMV to conduct road tests.

Updated our phone plan with MTA that includes a cheaper plan for our long distance calls.

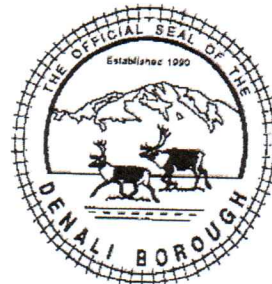
Thank you John Collura and Rick Hammond for taking the time to repair the door on the men's bathroom at the park last night due to the recent vandalism. I'm so grateful for you both jumping into action and taking care of this as soon as I was alerted about it. A report with the troopers has been filed.

We have received complaints about a black midsize SUV speeding through town the last 2 days at a high rate of speed. If you know who this is, please let them know that they need to slow down.

We are in the process of receiving an updated quote from Fulford Electric and the company that was referred to us at the last meeting for street lights.

DENALI BOROUGH

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Chris Noel, Mayor

October 2024 Mayor's Report

Administrative

- Administrative Clerk Salena Mirasole and Finance Clerk Nicole Dalton enrolled in a three-month professional development academy hosted by the National Association of Counties (NACo). The borough once again received a scholarship to offset enrolment costs. Borough and other program alumni have found excellent value in the training received, and we are glad to support our staff on their ongoing professional development journey.
- Tax audits complete- The borough contracted with Alliance CPAs to complete code required tax audits. After selecting operators at random, the auditor worked with two overnight accommodations and one alcohol operator to complete audit requirements. We appreciate the cooperation of our operators in the audit process, concurrent with the end of another summer season.
- Career and Technical Education Meeting- I attended a meeting at the Tri-Valley school regarding the Perkins V career and technical education grant. Principal Gurley walked through the current program and solicited feedback from attendees.
- AML Winter Conference- The Alaska Municipal League Winter Conference is coming, December 9th- 13th. I encourage our elected and appointed officials to consider attending. Stay tuned for the agenda, and please contact Salena if you have any questions.

Solid Waste

- NC machinery was able to diagnose and fix an issue preventing the loader from starting. They found a corroded circuit board which prevented the machine from starting. The 2012 loader has ~12,000 hours and we will need to eventually consider a replacement timeline for this key piece of equipment. After at least three trips to the landfill, NC was able to troubleshoot and repair the equipment. In the meantime, having the excavator on-site proved to be valuable, as we were able to keep up on daily cover requirements by loading the rock truck out of the back cover material development area.
- We completed the sale of the D8 Waste Handler through GovDeals. With a final sales price of \$100,000, we didn't receive as much as expected however the machine will stay in state, and hopefully provide many more years of operating life in the private sector. The D6 did not sell during the initial auction, and we subsequently listed and sold it via a live Ritchie Bro's auction in Wasilla, fetching \$25,000.
- Community Cleanup update: The City of Anderson removed 312,000 pounds of refuse from a condemned lot, improving the health and safety of the community. At their September meeting, the Assembly waived \$23,744 in tipping fees, in addition to the \$5,000 I initially waived.

Land Planning and Community Development

- Working with Design Alaska, we took advantage of other imagery work taking place in the borough and collected aerial imagery of the three areas under consideration for a new borough residential subdivision. Additionally, on our behalf, Design Alaska submitted a request for a wetland determination from the US Army Corps of Engineers (Corps). This administrative determination helps guide the final lot, road, and utility layout. The determination can be a month's prolonged process.

- Panguingue Lignite- We just learned that a contract with Stantec was fruitful, and they were able to perform a wetland delineation on the northern half of Panguingue Lignite subdivision area. Stantec found no wetlands on the northern half of the parcel, providing needed certainty to move forward with a final design. Stantec prioritized the northern half of the site to focus on a potential Phase 1 of the subdivision development.

Items of Interest

- The Antler Ridge trailhead toilet was cleaned, closed, and locked for the season. By all accounts, this was a successful inaugural year for the borough's first trailhead. Four years ago, this month, the Department of Transportation held an open house to collect feedback on the concept. Field surveys were conducted this year in preparation for the next phase of the project, including an ADA loop to the bluff overlooking Antler Creek, and picnic tables near the parking lot.
- Rural Professional Housing Training- Community Development Director Stephanie Ford and I attended this beneficial training about the Rural Professional Housing Grant Program. Administered by Alaska Housing Finance Corporation, this is a promising opportunity to help construct 1-4 unit housing for healthcare workers, teachers, or first responders including law enforcement and EMS. We'll work with the school district, clinic, and fire department to target this opportunity in future grant cycles. A 15% match is required.
- Parks Highway MP 235 at-grade crossing elimination- We were very pleased to learn that the realignment project was included in the STIP Amendment 1, recently partially accepted by the Federal Highway Administration. Of note, the \$64 million dollar project is included, with estimated construction to occur after 2030. The borough will continue to advocate for this project, including the necessary easement exchange between Denali National Park and Alaska Railroad.
- Emergency Manager Forest Shreeve and I met with Lions Club members at the Otto Lake park to discuss the vaulted toilet project. The club continues to work with Golden Valley Electric Association to drop power, and it will be helpful to coordinate the toilet project in conjunction with other identified improvements.
- Denali Area Airport Planning Study- There is a public meeting to present information about the planning process, and collect feedback and input, October 10th at the Tri-Valley Community from 5-7 PM.

Denali Borough School District

- Congratulations to Superintendent Dan Polta, Alaska Superintendent of the Year 2025. Dan has served as Superintendent since 2015 and has been a tireless advocate for Denali students and staff. He is a dedicated partner in administration, regularly attending Denali Borough Assembly meetings to provide updates on the facilities, staffing, and share out bits of the excellent work happening across the district. Dan represents the Interior Region B on the Alaska Superintendents Association Board and is a trusted resource for other rural districts. Go Dan!
- Work continues to get a second basketball goal installed at the Tri-Valley school outdoor court, before winter sets in. This project is the last piece of the improvements started with a resurfacing the borough took on last year.

AMLJIA/APEI Merger

- The borough utilizes the Alaska Municipal League Joint Insurance Association (AMLJIA), a shared risk pool of Alaska municipalities and school districts, for insurance coverage and training. The alternative coverage option, Alaska Public Entity Insurance (APEI), and AMLJIA have been working towards a merger for many years. The combined organization will offer expanded services, keeping the staff of the two organizations, but offering the specialties of each to the entire Alaska public entity pool.

Happy Fall. Feel free to call or email me or staff if you have any questions.

- Chris

City of Anderson Profit & Loss

July - August, 2024

	Jul 2024	Aug 2024	Total
Income			
Borough Income			0.00
Tax Revenue Sharing		36,773.17	36,773.17
Total Borough Income	\$ 0.00	\$ 36,773.17	\$ 36,773.17
Departmental			0.00
Building Rental	1,650.00	825.00	2,475.00
Lease Tower	861.83	861.83	1,723.66
Miscellaneous Income	0.77	9.23	10.00
Total Departmental	\$ 2,512.60	\$ 1,696.06	\$ 4,208.66
Enterprise Funds			0.00
AK DMV / DL/MV Commission	3,995.00	5,533.00	9,528.00
Gravel Sales	1,190.00	724.00	1,914.00
Lagoon Income	45,491.75	5,625.00	51,116.75
Riverside Park Fees			0.00
Park Rental Non Taxable	10,270.10	3,460.00	13,730.10
Total Riverside Park Fees	\$ 10,270.10	\$ 3,460.00	\$ 13,730.10
Sewer Piped Fees	3,508.80	6,597.87	10,106.67
Total Enterprise Funds	\$ 64,455.65	\$ 21,939.87	\$ 86,395.52
Services	660.00	202.00	862.00
Total Income	\$ 67,628.25	\$ 60,611.10	\$ 128,239.35
Gross Profit	\$ 67,628.25	\$ 60,611.10	\$ 128,239.35
Expenses			
Bank & Credit Card Charges			
Bank Service Charges	65.90	89.20	155.10
Credit card service charge	19.95	20.80	40.75
Total Bank & Credit Card Charges	167.91	360.96	528.87
Contract Services	\$ 253.76	\$ 470.96	\$ 724.72
Accounting Fees			0.00
Total Contract Services	5,095.50	5,000.00	10,095.50
Denali Borough Bed Tax	\$ 5,095.50	\$ 5,000.00	\$ 10,095.50
DMV Fees		148.05	148.05
Dues & Subscriptions	3,420.00	3,483.50	6,903.50
Equip Rental and Maintenance		930.59	930.59
Insurance	6,629.61	1,947.50	8,577.11
Office Supplies	28,377.16	3,292.56	31,669.72
Payroll Expenses	35.81	566.48	602.29
Taxes	153.00	153.00	306.00
Wages	693.89	1,022.51	1,716.40
Total Payroll Expenses	8,021.67	12,543.44	20,565.11
Total Expenses	\$ 8,868.56	\$ 13,718.95	\$ 22,587.51

Postage / Shipping & Freight	95.20		95.20
Repairs & Maintenance	742.22	516.19	1,258.41
Supplies	123.99	10.53	134.52
Unapplied Cash Bill Payment Expense	0.00		0.00
Utilities			0.00
Electricity	2,420.23	2,787.60	5,207.83
Heating and Fuel	651.65	2,025.17	2,676.82
Internet / Phone / Email	684.42		684.42
Trash Removal	543.10	545.26	1,088.36
Total Utilities	\$ 4,299.40	\$ 5,358.03	\$ 9,657.43
Total Expenses	\$ 57,941.21	\$ 35,443.34	\$ 93,384.55
Net Operating Income	\$ 9,687.04	\$ 25,167.76	\$ 34,854.80
Net Income	\$ 9,687.04	\$ 25,167.76	\$ 34,854.80

Bank Balance	\$ 156,953.92
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Monday, Oct 07, 2024 03:50:12 PM GMT-7 - Cash Basis

City of Anderson Unpaid Bills Report Oct-24

Vendor	Due date	Amount	Open balance
Alaska Waste-Denali LLC	10/11/2024	\$ 279.47	\$ 279.47
		<u>\$ 279.47</u>	<u>\$ 279.47</u>
AMLJIA	10/10/2024	\$ 3,292.56	\$ 26,340.52
		<u>\$ 3,292.56</u>	<u>\$ 26,340.52</u>
Bearfoot Alaska 2025	30-Sep-24	\$ 886.00	\$ 886.00
		<u>\$ 886.00</u>	<u>\$ 886.00</u>
Carmen Jackson CPA LLC	10/10/2024	\$ 7,000.00	\$ 59,852.00
		<u>\$ 7,000.00</u>	<u>\$ 59,852.00</u>
Denali Borough Landfill	09/21/2024	\$ 15.00	\$ 15.00
		<u>\$ 15.00</u>	<u>\$ 15.00</u>
GVEA	10/11/2024	\$ 3,149.84	\$ 3,149.84
		<u>\$ 3,149.84</u>	<u>\$ 3,149.84</u>
Healy NAPA	10/1/2024	\$ 86.00	\$ 86.00
		<u>\$ 86.00</u>	<u>\$ 86.00</u>
MTA Matanuska Telecom Association Inc	09/30/2024	\$ 706.43	\$ 706.43
		<u>\$ 706.43</u>	<u>\$ 706.43</u>
Nenana Heating	09/22/2024	\$ 5,740.59	\$ 5,740.59
		<u>\$ 5,740.59</u>	<u>\$ 5,740.59</u>
Pollen Environmental, LLC	10/25/2024	\$ 1,375.00	\$ 1,375.00
		<u>\$ 1,375.00</u>	<u>\$ 1,375.00</u>
Power and Transmission, Inc	10/10/2024	\$ 208.35	\$ 208.35
		<u>\$ 208.35</u>	<u>\$ 208.35</u>
Total		<u>\$ 22,739.24</u>	<u>\$ 94,072.70</u>