

**All documents presented must be:**

- ✓ Unaltered certified originals
- ✓ Certified amended originals
- ✓ True copies certified by the issuing agency
- ✓ Valid and unexpired
- ✓ Foreign documents must have certified English translation



**U.S. Citizens, Permanent Residents, Temporary Resident with Lawful Status in the U.S. need the following documents:**

A	B	C	Name Change
<p><b>Identity &amp; Lawful Status</b></p>	<p><b>SSN</b> Complete Social Security #</p>	<p><b>Residential Address</b> Two documents from different sources required. One document must be dated within the last 90 Days. Resident documents may have account numbers and balances redacted.</p>	<p><b>Name Change</b> Do the names on your Columns A. B. and C Documents match? If not, provide one or more of the following:</p>
<ul style="list-style-type: none"> <li><input type="checkbox"/> U.S. Passport or Passport Card</li> <li><input type="checkbox"/> Certified copy of U.S birth certificate (issued by a city, county, or state vital statistics office; <u>not issued by a hospital</u>)</li> <li><input type="checkbox"/> Certificate of Naturalization or Certificate of U.S. Citizenship</li> <li><input type="checkbox"/> Birth certificate from a U.S. Territory. (Puerto Rico birth certificates must be issued on or after July 1, 2010)</li> <li><input type="checkbox"/> Consular report of birth abroad of U.S. citizen</li> <li><input type="checkbox"/> Foreign Passport with valid U.S. Visa and approved I-94 form</li> <li><input type="checkbox"/> I-551 Resident Alien/Permanent Resident Card</li> <li><input type="checkbox"/> I-766 Employment Authorization Document Card</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Social Security Card (cannot be metal, laminated cards are acceptable)</li> <li><input type="checkbox"/> W-2 Form</li> <li><input type="checkbox"/> 1099 Form</li> <li><input type="checkbox"/> Pay Stub</li> <li><input type="checkbox"/> I am ineligible for a social security number (a letter from SSA issued within 90 days will be required)</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Rental or Lease Agreement with The Signature of The Owner/Landlord and The Tenant/Resident</li> <li><input type="checkbox"/> Deed or Title to Residential Real Property</li> <li><input type="checkbox"/> Mortgage Document</li> <li><input type="checkbox"/> Home Utility Bills (Including Cellular Phone)</li> <li><input type="checkbox"/> Employment Documents</li> <li><input type="checkbox"/> Insurance Documents, Including Medical, Dental, Vision, Life, Home, Rental and Vehicle</li> <li><input type="checkbox"/> Government Issued Tax Document</li> <li><input type="checkbox"/> Financial Institution/Bank Statement</li> <li><input type="checkbox"/> Voter Registration Confirmation Letter or Postcard Issued by The Alaska Division of Elections</li> <li><input type="checkbox"/> Proof of Payment of Resident Tuition at A Public Institution of Higher Education in Alaska</li> <li><input type="checkbox"/> A Letter on Letterhead from A Homeless Shelter, Shelter for Abused Women, Nonprofit Entity, Faith-Based Organization, Employer or Government Agency Within the United States Attesting That the Applicant Resides in Alaska</li> <li><input type="checkbox"/> Alaska Certificate of Vehicle Titles or Registration (Issued At Least 30 Days Prior To The Date of Application)</li> <li><input type="checkbox"/> Change of Address Confirmation by The U.S.P.S.</li> <li><input type="checkbox"/> 1st Class Mail with Postmark (Mail May Be Handwritten)</li> <li><input type="checkbox"/> Alaska Tribal Card (For Non-Standard Remote Alaska Addresses Only, Within the Tribal Area Indicated on The Card)</li> <li><input type="checkbox"/> At DMV's Discretion Other Documents May Be Accepted. Please Contact 907-269-5551 For Assistance</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Adoption documents that contain the legal name as a result of the adoption</li> <li><input type="checkbox"/> Court certificate or document that contains the legal name both before and after the name change</li> <li><input type="checkbox"/> Marriage certificate</li> <li><input type="checkbox"/> A certificate, declaration, or registration document verifying the formation of a civil union or domestic partnership</li> <li><input type="checkbox"/> Certified divorce decree, dissolution of marriage/civil union/ domestic partnership document that contains the legal name as a result of the court action</li> <li><input type="checkbox"/> Amended birth certificate</li> <li><input type="checkbox"/> Certificate of naturalization/name change</li> <li><input type="checkbox"/> Certified court order that contains all previous and current names, and date of birth</li> </ul>