



CITY OF ANDERSON

P.O. Box 3100 Anderson, Alaska 99744

Phone (907) 582-2500 Fax (907) 582-2496

coaclerk2@mtaonline.net

City Council Work Session & Regular Meeting – Action Minutes

• Anderson City Hall – Council Chambers

📅 March 10, 2026

WORK SESSION

6:00 PM

Vendor Presentation – VSW / KUNA Project

The vendor, Kuna, provided a presentation on the Anderson Septic and Sewage Lagoon project, including:

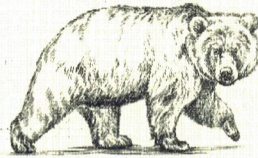
- Types of septic tanks being proposed
- Design and layout of the system
- How the system would be set up on site
- Project timeline and scope of work

Council discussion followed. No action taken.

REGULAR CITY COUNCIL MEETING

7:00 PM

1. Call to Order - 7:45 PM



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Roll Call

Present (in person):

Katie Griebe (Mayor)

Quenten Rathbone

Kay Hockin

Present via Zoom:

Cassie Eads

Absent:

Jeff Taylor

Kyle Fulford (Excused)

Quorum established.

2. Approval of Agenda

Motion: Katie Griebe

Second: Quenten Rathbone

Vote: Unanimous – Motion Passed.

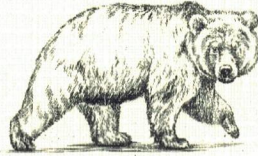
3. Approval of Minutes for Regular Meeting – February 10, 2026

Motion: Katie Griebe

Second: Quenten Rathbone

Vote: Unanimous – Motion Passed.

4. Public Comment on Agenda Items: None



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5. Mayor's Report

See attached.

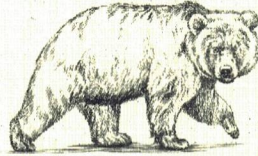
6. Reports

Community Reports

- Anderson Community Library: Library hours Mondays/Wednesdays 3:30–5:00 PM; Paint night planned; Freezer to Feast program successful.
- Anderson School: Preparing for Science Fair and student travel events.
- Denali Borough Mayor: No report; available online.
- Clear Space Force Station: No report.

Department Reports

- AVFD: Katie Griebe reported on behalf of Nate Grimes: Skid unit research for public safety; grant submitted; Medicaid updates in progress.
- Health: Kay Hockin reported the clinic is currently in use.
- Parks: Machiners Club reserved Memorial Day weekend; Strawberry Festival July 11.
- Public Safety: Cassie Eads reported Wildland Division administration and invoicing will transition to City Clerk.
- Public Works: Quenten Rathbone reported frozen conditions; crews busy daily. Katie Griebe reminded residents to contact City Office rather than approaching workers.
- Environmental: No report.



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- City Clerk: See attached.

Financial Report – AMFS

Layton Locket (via Zoom) explained:

- Differences between cash vs. accrual accounting
- QuickBooks Online limitations for municipal accounting
- Importance of Budget vs. Actuals reports

It was noted that Layton may change the report format for the next fiscal year. Mayor Katie Griebe indicated that the council would defer to Layton on the format, acknowledging that the technical details are complex and best determined by the expert.

7. Bills to Be Paid

Motion: Katie Griebe

Second: Kay Hockin

Vote: Unanimous – Motion Passed.

8. Old Business

Ordinance 25-08 – Leasing City-Owned Property

A Planning Commission has not yet been established. Under state law (Title 29), all land-related matters are generally reviewed by the Planning Commission before Council action.

Motion to Postpone Ordinance 25-08: Katie Griebe

Second: Cassie Eads

Vote: Unanimous – Motion Passed



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Result: Ordinance 25-08 is postponed until a Planning Commission is formally established. Once the Commission is in place, the ordinance will be referred for review and recommendation before returning to the Council for final action.

9. New Business

Land Committee Dissolution

Motion: Katie Griebe

Second: Quenten Rathbone

Vote: Unanimous – Motion Passed.

Ordinance 26-01 – FY26 Budget Amendment

Motion to Introduce: Katie Griebe

Second: Kay Hockin

Vote: Unanimous – Motion Passed.

Public Hearing Date Set: April 14, 2026, 6:00 PM prior to regular meeting.

Ordinance 26-02 – FY27 Budget

Discussion of proposed adjustments. No action taken.

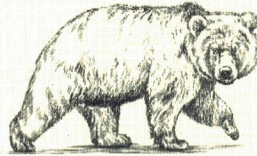
Resolution 26-07 CDS request for Anderson Septic & Sewage Lagoon Stabilization Project

Motion: Katie Griebe

Second: Kay Hockin

Vote: Unanimous – Motion Passed.

Resolution 26-08 Support for Denali Borough FY27 Emergency Response Apparatus Supplemental Grant Program



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Motion: Katie Griebe

Second: Cassie Eads

Vote: Unanimous – Motion Passed.

Planning Commission Recruitment

Volunteer applications available. Announcement only.

10. Public Comment on Non-Agenda Items

- Correspondence from attorney - regarding procedures and approaches for blighted/abandoned properties
- Public comments: appreciation for Public Works, suggestion for dog park

11. Council Comments

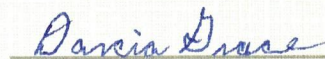
Kay Hockins expressed appreciation for Mayor Katie Griebe and Clerk Darcia Grace and a desire to move forward. She also noted that the DMV should be given an opportunity to provide input on the next year's budget.

12. Adjournment: Meeting adjourned at 9:41 PM.

Signatures



Katie Griebe – Mayor



Darcia Grace – City Clerk

4/14/26

