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## Minutes of Anderson City Council Meeting

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Location of the meeting was at the city hall and through our virtual platform, Zoom.

**Meeting Time**

February 11<sup>th</sup>, 2025 at 6:00 PM

### Notice

Notice was provided

**Present**

Mayor Katie Griebe

Vice Mayor Cassie Eads

Council Members: Jeff Taylor, Quenten

Rathbone, and Mike Chaffin – present

Kyle Fulford – not present, Kay Hockin – not present

Jeff Taylor Motions to excuse Kay and Kyle and Cassie Seconds and all are in favor.

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### Proceedings

#### Meeting Minutes

**Date:** February 11, 2025

**Time:** 6:08 p.m.

**Called to Order by:** Katie Griebe

**1. Approval of Agenda**

- o Motion to approve the Agenda:  
Cassie Eads
- o Seconded by: Jeff Taylor
- o All in favor

**2. Approval of Minutes from January**

**14th, 2025 City Council Meeting**

- o Motion to approve the minutes:  
Jeff Taylor
  - o Seconded by: Cassie Eads
  - o All in favor
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**Public Comments : None**

## Mayor's Report

- See attached report.

## Departmental Reports

- **Fire Department (Nathaniel Grimes)**
  - 1 EMS run, which ran smoothly with transport to FMH. Robert and Nate will attend training this month.
- **Anderson School**
  - None
- **Library (Katie Griebe)**
  - Reported on the Family Movie Night event.
- **Public Works**
  - All operations are running smoothly.
- **Parks**
  - None
- **Environmental (Mike Chaffin)**
  - The Lagoon budget is being prepared, with a focus on man hours and gravel. Grant research is ongoing for the Parks and Lagoon.
- **Lands (Jeff Taylor)**
  - Discussed land swap with the Denali Borough. Surveyors may be needed for land in order to sell. The Committee has asked Amanda Salmon from Valley Market Real Estate to speak, and she is on the agenda today.
- **Public Safety (Cassie Eades)**
  - Working on procedures and policy.

## Bills to be Paid

- Motion to pay bills: Cassie Eads
- Seconded by: Jeff Taylor
- All in favor

## Presentation by Amanda Salmon of Valley Market Real Estate

- Amanda introduced herself with 25 years of experience as a real estate agent.
- **Summary of Presentation:**
  - Amanda proposed that valuable real estate owned by the city could be sold and marketed through a real estate agent, such as herself. She would provide her services free of charge. If any property were listed for sale, she would handle the promotions and advertisements at no cost.
  - Listing the properties with her would satisfy the city's public offering requirement.
  - The agent would only get paid if the property sells, and buyers could cover costs like state surveys, title searches, and closing costs, although the city could choose to handle those to make sales easier.

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- Restrictions could be applied to properties and included in the deed in perpetuity, and the council has the right to refuse any offers.
- Abandoned properties may be identified, and the city could acquire properties through the state if the owner has died. Squatter's rights are an important consideration in the state law.
- Amanda expressed interest in coordinating with the Lands Committee to help investigate properties.
- Opening up city land for businesses or agricultural use could be beneficial for the city's growth.

## Old Business

- **Street Lights Update (Quenten Rathbone)**
  - New street lights are scheduled to be installed on Thursday, February 13th, 2025.

## New Business

- **Discussion: Collecting Information from Residents Interested in Listing Properties on the City Website for Free**
  - Katie proposed offering a spot on the City's Facebook page or website where residents can list properties for sale free of charge.
    - A consensus was reached to have Katie draft a statement to clarify that the city would not assume liability, and it would only serve as a place to post properties for sale.
    - Cassie suggested that the city should also draft a contract for this service and bring it to the next council meeting.
- **Resolution 25-03 to Support the Denali Borough Municipal Assistance for FY2026**
  - Katie read the resolution (See Attachment).
  - Motion to approve the Resolution with a date correction: Cassie Eades
  - Seconded by: Mike Chaffin
  - All in favor
- **Resolution 25-04 in Support of the Alaska State Legislature's Capital Project Assistance Program**
  - Katie explained that this funding would be used for the following priorities: Cyber Security, Skid Steer with Attachments, the Peterbuilt, city building and fire station, and an excavator/backhoe. These priorities are for the City Council's approval.
  - There was a consensus to approve the list of priorities.
  - Katie read the resolution (See Attachment).
  - Motion to approve the Resolution with a correction to the date: Mike Chaffin
  - Seconded by: Cassie Eades
  - All in favor

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• **Basic Security Upgrade for the Anderson City Hall Building**

- Cassie introduced the company Simplisafe as the top option for the upgrade (See Attachment).
- Nate requested additional cameras for the firehouse.
- Cassie made a motion to approve a security upgrade, not to exceed \$3500, including the firehouse.
- Motion seconded by: Mike Chaffin
- All in favor

• **Proposed Budget Overview – 1st Draft for the Upcoming FY26**

- Katie presented the FY 2026 budget draft, using the actual income and expenses from FY 2025 as the basis for the new budget.
- Cassie requested adding training of employees to the budget.
- Jeff Taylor noted that the pavilion roof and the office may need repairs.
- Quenten suggested the Land Committee should have a \$10,000 budget.
- Katie will incorporate these suggestions and the 2nd draft will be reviewed at next month's meeting.

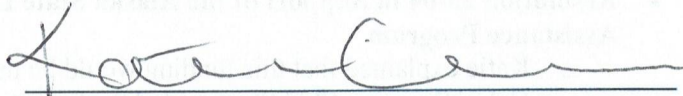
**Public Access**

- **Audie Howell**
  - Audie proposed that the DMV do commercial testing, which he believes would be lucrative. He also requested more information on budget items, specifically regarding wages.
- **Justin Smythson**
  - Justin mentioned that his father is an accountant and will reach out to see if he might be able to respond to the city's RFP for an accountant. Katie likes the idea of a local option.

**Adjournment**

The meeting was adjourned at 7:52 PM by Cassie and Mike. The next board meeting is scheduled for **March 11, 2025, at 6:00 PM.**

**Minutes submitted by:** Darcia Grace, Secretary



Katie Griebe, Mayor



Darcia Grace, Clerk

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